

PRE-SCHOOL PARENT PACK



Welcome to Blacko Primary School Pre-School Nursery

At Blacko Primary School, we believe that every child deserves the very best start to their education. Our new school-based Pre-School Nursery has been created to provide a warm, nurturing and high-quality early years experience where children are known as individuals, encouraged to explore and develop their independence, and supported to become confident, happy learners.

As a small, friendly village school, our children are at the heart of everything we do. Our nursery benefits from being part of an established primary school community, giving children the opportunity to build relationships with familiar adults and older pupils from the very beginning. This creates a unique sense of belonging and provides a gentle, natural pathway into Reception and beyond.

To support us with your application, please visit the Gov.uk eligibility website to register and obtain your funding code:

[Free Childcare for Working Parents: Overview- GOV.UK](#)

For further support, please see the following websites:

[Finding childcare- Lancashire County Council](#)

[Best Start in Life- Best Start in Life](#)

We look forward to welcoming you into our school community.

Mrs K. Richards

Headteacher

Why choose Blacko Pre-School Nursery?

A high-quality early education, not simply childcare.

Our experienced staff deliver the Early Years Foundation Stage curriculum through a carefully balanced combination of purposeful adult-led learning and child-initiated play. We follow children's interests, respond to their individual needs and provide experiences that develop communication, confidence, creativity, independence and a love of learning.

A small-school, family-focused approach.

We know our children and their families well. Our size allows us to develop strong relationships with children and parents, ensuring that your child is genuinely known, valued and understood. We believe that parents are a child's first educators and work closely with families to build on the learning that begins at home.

A seamless transition into school.

Being based within Blacko Primary School means that your child becomes familiar with the school environment, routines, staff and wider school community before they start Reception. We carefully track children's development and identify next steps so that they are well prepared for their next stage of learning.

Learning through play, curiosity and children's interests.

From exploring our local area to discovering transport, the natural world and the people who help us, our curriculum provides exciting, meaningful experiences. We also follow children's emerging interests, adapting our provision so that children remain motivated, engaged and excited to learn.

A strong foundation across the whole EYFS.

Children develop across all seven areas of the Early Years Foundation Stage, including communication and language, personal and social development, physical development, early literacy and mathematics, understanding the world and expressive arts and design.

Excellent outdoor opportunities.

Our nursery children benefit from access to our dedicated EYFS outdoor provision as well as the wider opportunities available within our school grounds, allowing children to develop physically, take appropriate risks, explore and learn through first-hand experiences.

Flexible childcare for modern families.

Eligible working families can access up to 30 hours of funded childcare, with flexible sessions designed to help families make the most of their entitlement. Additional sessions can also be purchased, subject to availability.

Wraparound care on the same site.

For families who need additional childcare, we offer pre-school breakfast provision from 7:30am and after-school care until 6:00pm Monday to Thursday and 5:00pm on Fridays. This provides the convenience of one familiar setting and one school community throughout the day.

A safe, caring and inclusive environment.

Our nursery is part of a school with established systems for safeguarding, inclusion and pastoral support. We are committed to ensuring that every child feels safe, respected, included and valued.

Our school values start from the very beginning.

At Blacko, we encourage children to Be Ambitious, Be Collaborative and Be Respectful. These values underpin our relationships, our learning and our expectations from the moment children join our school community.

Most importantly, we want children to love coming to Blacko. We want them to feel confident to explore, excited to learn, proud of what they can achieve and secure in the knowledge that there are adults around them who know them, care about them and believe in them.

Choosing a nursery is a big decision for any family. If you haven't already, we would love you to come and see what makes Blacko special, meet our team and experience our welcoming school community for yourself. We believe that the best way to understand what we offer is to come and see us in action.

Example Packages and Charges:

Full Fee-Paying or Additional Sessions

Hour	Session 8:45-11:45 12:30-3:30	Day	Week
£10.50	£31.50	£70.88	£354.40

15 Free Hours Daily Charges

	Morning Session 8:45-11:45	Morning Session + Breakfast Club	Afternoon Session 12:30-3:30	Afternoon Session + Tower Club
Total Daily	£0.00	£5.00	£0.00	£8.50
Total Daily + ICP	£9.00	£14.00	£9.00	£17.50

30 Free Hours Daily Charges

	Full Day	Full Day + Breakfast Club	Full Day + Tower Club
Total	£7.88	£12.88	£16.38
Total + ICP	£28.13	£33.13	£36.63

Additional Charges:

Lunch Meals	£2.70 per meal
Integrated Care Package (ICP)	£3.00 per hour Itemisation-of-Additional-Service-Pre-School.393863862.pdf

Term Dates:

For our term dates, please visit our school website:

[Blacko Primary School - Term Dates](#)

School Uniform:

Our school uniform can also be found on our school website:

[Blacko Primary School - School Uniform](#)

We ask that all children wear our school-branded jumpers or cardigans.

To support our families with the affordability of school uniforms, all other items can be purchased from all leading supermarkets and clothing stores.

The embroidered jumpers and other optional items can be purchased here:

[School Uniforms - Blacko Primary Schools](#)

All new starters will be provided with their first bookbag free of charge when they start.

Documents needed to process an application:

1. Completed Parent Funding Agreement Form (attached) – we can support parents in completing this form if needed.
2. National Insurance Number or Asylum Support Reference Number- for both parents
3. Proof of your child's date of birth, eg. birth certificate
4. Working Parent Eligibility Code: [Free Childcare for Working Parents: Overview-GOV.UK](#)
5. Completed school forms:

Pre-School Medical:

[Pre-School Medical History Form 2026/2027 – Fill in form](#)

Pre-School Pupil Acceptable Use Policy:

[Pre-School Pupil Acceptable Use Policy 2026/2027 – Fill in form](#)

Pre-School General Consent Form:

[Pre-School General Consent Form 2026/2027 – Fill in form](#)

Pre-School Tower Club:

[Pre-School Tower Club 2026/2027 – Fill in form](#)

Pre-School Photo & Video Consent:

[Pre-School Photo & Video Consent Form 2026/2027 – Fill in form](#)

Pre-School Home School Agreement:

[Pre-School Home School Agreement 2026/2027 – Fill in form](#)

Pre-School Pupil Privacy Policy:

[Pre-School Pupil Privacy Policy 2026/2027 – Fill in form](#)

Lancashire County Council Early Education Funding (EEF) Parental Agreement – Maintained Settings

Step 1 – Placement details – provider to complete

Childcare provider/school name:	Blacko Primary School
Ofsted registration number:	145816
EEF start date:	

Step 2: Your child's details - parents/carers to complete

Child's Forename(s):	
Child Surname(s):	
Name by which the child is known (if different from above):	
Address:	
Date of Birth:	
Gender:	
Ethnicity:	
Does your child receive Disability Living Allowance as the provider will be able to claim the Disability Access Funding?	

Step 3: Parent/carer details - parents/carers to complete

Parent / Carer 1	Parent / Carer 2
Surname:	Surname:
Forename:	Forename:
Date of Birth:	Date of Birth:
National Insurance number or Asylum Support Reference Number (previously NASS):	National Insurance number or Asylum Support Reference Number (previously NASS):

Step 4: Document check - provider to complete

Documentary proof of DOB Type (e.g. birth certificate, passport):	
Proof of DOB seen by (name of staff member):	
Date document recorded:	
Working parent eligibility code: (if applicable e.g. 12345678912):	
2 year old golden ticket voucher code (if applicable):	

Step 5: Setting and attendance details - parents/carers to complete with provider

You need to agree and complete this declaration form with each setting your child attends for their funded entitlement to ensure that funding is paid fairly to each of them. Your provider should help you to complete this section.

	Mon	Tues	Wed	Thurs	Fri	Total no. of hours per week	Total weekly charge	No. of weeks per year (e.g. 38,48,51,52)	Total funded hours per year
2YO golden ticket or 34YO universal funded hours per day							£0		
Working parent's funded hours per day							£0		
Additional chargeable hours per day									
Total hours attended per day									

If the total funded hours per year shown in the table are less than the child's annual entitlement, the provider and/or parent may agree to bank the unused hours for future use within the term or year. In such cases, the agreed number of hours to be banked each term MUST be documented on the Banked Hours Form and attached to this agreement, otherwise the provider cannot claim the full annual entitlement each term. Any unused banked hours at the end of the academic year, including where the child leaves part way through the year will be recovered from the provider.

Your child can attend a maximum of two settings in a single day. If you are splitting your funded entitlement across more than one setting, please complete the table below:

Setting name/address:	Mon	Tues	Wed	Thurs	Fri	Total no. of funded hours per week

Note: the maximum number of funded hours your child can receive across all providers is:

- 2 year old families receiving additional forms of support (i.e. 2YO golden ticket): a maximum of 15 hours a week/570 hours per year
- Working families with children aged from 9 months to 4 years old: a maximum of 30 hours a week/1140 hours per year.
- All 3 and 4 years old (i.e. universal funding): 15 hours a week/570 hours per year

Disability Access Funding (DAF)

If your child is splitting their entitlement across more than one setting and is in receipt of DLA please nominate the setting that you want to claim the DAF.

Name of provider nominated to receive DAF

Step 6: Additional Charges - provider and parent to complete

Government funding is intended to deliver 15 or 30 hours a week of free, high quality, flexible early education and care. The 15 or 30 hours must be able to be accessed free of charge to parents, i.e. there must not be any mandatory charges for parents in relation to the early education funded entitlement hours.

Government funding is not intended to cover the costs of meals, other consumables, additional hours or additional services. Providers can charge for consumables, meals and snacks, extra activities and additional hours provided they are not mandatory charges or a condition of accessing a place.

The costs of chargeable extras should be published on provider websites or, where they do not have any website, on local authority Family Information Services. These should be clear, up-to-date and easily accessible to parents, to enable parents to make an informed choice of provider.

Additional Charges	Mon	Tues	Wed	Thurs	Fri	Total weekly charge £
Meals						
Non-food consumables						
Additional/enhanced activities						
Total £						

Step 7: Notice period – provider to complete

I am entitled to reduce the number of funded hours outlined in this agreement or move my child from the above-named childcare provider to a new childcare provider, providing I give the childcare provider at least

..... weeks written notice.

I understand there will be no transfer of funding within the term unless written notice has been given by the deadlines specified in section 3 of Appendix 1 - Parental Agreement Terms and Conditions of Early Education Funded Places.

Step 8: Parent/Carer/Guardian with legal responsibility declaration

I confirm that the information I have provided above is accurate and true and I agree to the conditions set out in this document.

I authorise the provider named in this agreement to claim the Early Education Funded Entitlements (EEF) on behalf of my child, in accordance with the details agreed above.

I understand that the information provided in this form will be shared between the provider and Lancashire County Council and consent to Lancashire County Council using this information to administer my child(ren)'s EEF. This includes checking eligibility for all relevant funding streams, including Working Families Entitlement, 2-Year-Old Early Learning, Early Years Pupil Premium (EYPP), Disability Access Fund (where applicable) and checking eligibility for Free School Meals. I understand that this information will be processed in accordance with Lancashire County Council's statutory duties and powers under the Childcare Act 2006, the Childcare Act 2016, and the School Standards and Framework Act 1998.

I confirm the school named in this agreement has provided me with a copy of the terms and conditions of funding (Appendix 1) and that I understand these.

Parent/Carer/Guardian with legal responsibility	School/Childcare provider
Signed:	Signed:
Print name:	Print name:
Date:	Date:

Data Protection

The Data Protection Act 2018 (the Act) puts in place certain safeguards regarding the use of personal data by organisations, including the Department for Education, local authorities, schools and other early education providers. The Act gives rights to those about whom data is held (known as data subjects), such as pupils, their parents and teachers. This includes:

- The right to know the types of data being held, why it is being held; and to whom it may be disclosed

Should you have any concerns relating to how your information or the information relating to your child/ren is being or will be used, please contact your provider or Lancashire County Council. Please note that information about whether a child is in receipt of Disability Living Allowance is, under the Act, Special Category Data which should be handled appropriately.

Providers are asked to pay particular note to advice from the Information Commissioner's Office on holding personal data including sensitive personal data available at: <https://ico.org.uk/for-organisations/uk-gdpr-guidance-and-resources/training-videos/handling-more-sensitive-information/>

Privacy Notice: [Early Years' Service - Lancashire County Council](#)